

MEMORANDUM

To: Mayor and Board of Aldermen

From: Barry Webb, Interim Town Manager

Re: Weekly Report

Date: July 7, 2016

With the combination of a shortened work week due to the July 4th holiday on Monday and the fact that I will be out on Friday and with the focus on the agenda materials on Tuesday and Wednesday, this will be a rather abbreviated report this week. There are some updates on a couple of the projects that I did want to pass on however.

PROJECT UPDATES

Town Hall Parking Lot Improvements Project

Yesterday, an initial project meeting was held here on site for this project to be sure plans were coordinated among all parties before work actually begins. Attending this meeting were representatives of the Town, Cedar Hill Grading (project contractor) and Alfred Benesch and Company (project design firm). Much of the discussion centered on the timing and coordination of efforts related to the burial of wiring beneath the parking lot and the initial grading activity. In summary, initial grading and removal of the existing parking lot will begin shortly, with that work scheduled to be completed by the first of August. At that point, all of the work related to underground wiring (including the Town's, AT&T's, and Charter's) can be carried out. It is anticipated that use of the current parking lot will have to cease after next week. The first construction meeting for the project has already been scheduled for Tuesday, August 2nd.

CMAQ Sidewalk Project

As noted last week, a resolution endorsing a revised CMAQ application now appears on the agenda for your July 12th meeting. The new application combines the two previously submitted CMAQ sidewalk projects into one project and will provide some overall cost savings as noted by the figures in the resolution. However, we have made some revisions in those figures based on advice from the Gaston-Cleveland-Lincoln MPO staff, and a revised resolution will be distributed at Tuesday's evening. The cost figures shown in the resolution you received showed a considerable reduction in overall project costs, and the MPO staff has suggested that we retain more of the original cost figures to ensure that we have adequate resources to cover any cost increases or unforeseen expenses that may arise over the term of the project. Given that the proposed project schedule goes out two budget years, allowing for those types of increases makes a great deal of sense.